|  |  |
| --- | --- |
| Licensing and Regulation DivisionPO Box 43098, Olympia WA 98504-3098 Phone: (360) 664-1600 Fax: (360) 753-2710[lcb.wa.gov](http://www.lcb.wa.gov)  |  |
| **License Number** |
|  |
| **UBI Number** |
|  |
| **Trade Name** |

|  |
| --- |
| **ADDED ACTIVITIES FOR** **BEER/WINE SPECIALTY SHOPS AND/OR SPIRITS RETAILERS*** *Please answer all questions below.*
* *Questions? Contact your assigned licensing specialist or call Customer Service at (360) 664-1600.*
 |
|  |
| **STEP 1: Please indicate which of the following added activities you will have for this location.** |
|  |
| 1. **Beer/Wine Sampling** – specialty shop only

WAC [314-02-105](https://apps.leg.wa.gov/wac/default.aspx?cite=314-02-105)(4) | **[ ]  Yes** | **[ ]  No** |
| If **Yes,** youmust meet one of the requirements listed below. Please check which option applies to your location:**[ ]** Gross retail sales of alcohol exceeds 50% of all annual gross sales for the entire business.[ ]  Conduct bona fide cooking classes for the purpose of pairing beer and/or wine with food. A fee must be charged for the cooking class. |
| 1. **Central Warehouse for Wine** – specialty shop only

WAC [314-02-104](https://apps.leg.wa.gov/wac/default.aspx?cite=314-02-104)*Allows you to utilize an offsite warehouse facility to receive wine.* | **[ ]  Yes** | **[ ]  No** |
| **Central Warehouse for Spirits** – spirits retailer onlyWAC [314-02-104](https://apps.leg.wa.gov/wac/default.aspx?cite=314-02-104)*Allows you to utilize an offsite warehouse facility to receive spirits.* | **[ ]  Yes** | **[ ]  No** |
| If **Yes**, you must submit a **Warehouse Registration Form** along with all its required documents. You can find this form on our website: [lcb.wa.gov](http://www.lcb.wa.gov). Click on Licensing Services, Forms/Applications, Applications/Added Activities – [Warehouse Registration](https://lcb.wa.gov/node/5839). |
| 1. **Delivery to Consumers**

*You will be held accountable for all deliveries of liquor made on your behalf.* |
| **Beer and/or Wine Delivery** – specialty shop onlyWAC [314-03-020](https://apps.leg.wa.gov/wac/default.aspx?cite=314-03-020)*A beer and wine specialty shop may accept orders for beer or wine from, and deliver beer or wine to, customers.*  | **[ ]  Yes** | **[ ]  No** |
| **Spirits Delivery** – spirits retailer onlyWAC [314-03-030](https://apps.leg.wa.gov/wac/default.aspx?cite=314-03-030)*A spirits retail licensee may accept orders for spirits from, and deliver spirits to, customers.* | **[ ]  Yes** | **[ ]  No** |
| If **Yes**, how will product be delivered to your customer? *(Check all that apply.)* |
|  | [ ]  **Employee** | [ ]  **FedEx** | [ ]  **UPS** | [ ]  **3rd Party/Other** |  |
|  |  |  |  |  |  |
| If **3rd Party/Other**, what specific service(s) will you be using?*A copy of the service provider(s) contract(s) must be submitted with this application.* |
|  |  |  |
|  |  |  |
| If **Yes**, how will you verify the buyer and recipient are over 21? |
|  |  |  |
|  |  |  |
| 1. **Internet Sales to Consumers and Payment Portals**

WAC [314-03-020](https://apps.leg.wa.gov/wac/default.aspx?cite=314-03-020), WAC [314-03-030](https://apps.leg.wa.gov/wac/default.aspx?cite=314-03-030)**Internet Sales***(Provides development, management, and support of internet-based sales for a fee.)*If **Yes**, list the specific service(s) you will be using.*A copy of the service provider(s) contract(s) must be submitted with this application.* | **[ ]  Yes** | **[ ]  No** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Payment Portal***(Enables and supports payment systems or payment-related services for a fee.)****NOTE: Only required if box for Internet Sales is checked “Yes.”***If **Yes**, list the specific payment processing portal(s) you will be using.*A copy of the service provider(s) contract(s) must be submitted with this application.* | **[ ]  Yes** | **[ ]  No** |
|  |  |  |
|  |
| 1. **Sales Outside of Washington**
 | **[ ]  Yes** | **[ ]  No** |
| 1. **Spirits Sampling** – spirits retailer only

WAC [314-02-106](https://apps.leg.wa.gov/wac/default.aspx?cite=314-02-106)(7) | **[ ]  Yes** | **[ ]  No** |
| If **Yes**, you must also have a “Limited Spirits Sampling” added endorsement **and** be enrolled in the [Responsible Vendor Program](https://lcb.wa.gov/mastrvp/responsible-vendor-program) | **No yearly fee** |
| 1. **Wine Sales to On-premises Retailers** – specialty shop only

WAC [314-02-103](https://apps.leg.wa.gov/wac/default.aspx?cite=314-02-103)Allows a specialty shop to sell wine at retail to on-premises liquor licensee’s (restaurants, snack bars, taverns, etc.). | **[ ]  Yes** | **[ ]  No** |
| If **Yes,** you must provide a copy of your Federal Wholesale permit for wine issued by the Alcohol and Tobacco Tax and Trade Bureau or [TTB](https://www.ttb.gov/) for this location.**You must also** have a “Beer/Wine Specialty Shop Wine Retailer Reseller” added endorsement. | **$110 Yearly Fee** |
|  |
| **STEP 2: Certification** |
|  |
| I declare under penalty of perjury that all answers contained in this application are true, correct, and complete. The undersigned certifies it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any permit issued. |
|  |
|  |  |  |
| **Print Name:** |  | **Print Title:** |
|  |  |  |
| **Signature:** |  | **Date:** |